

How to Set a Seasonal Menu

When you need a simple way for your customers to order items that are set to seasonal availability is through the “Seasonal Menu” feature.

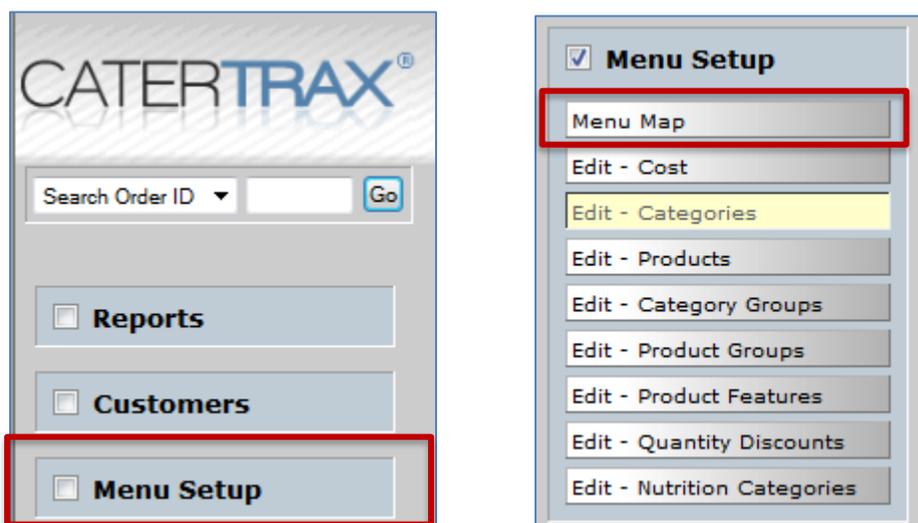
This feature will allow your customers to purchase specific items that are set to be available on your menu for specific times. This feature takes the guess work out of updating your menu to keep menu items up to date and help eliminate errors in updating available menu items. Simply set your menu items and dates and allow your CaterTrax site to run itself.

Create a Seasonal Menu

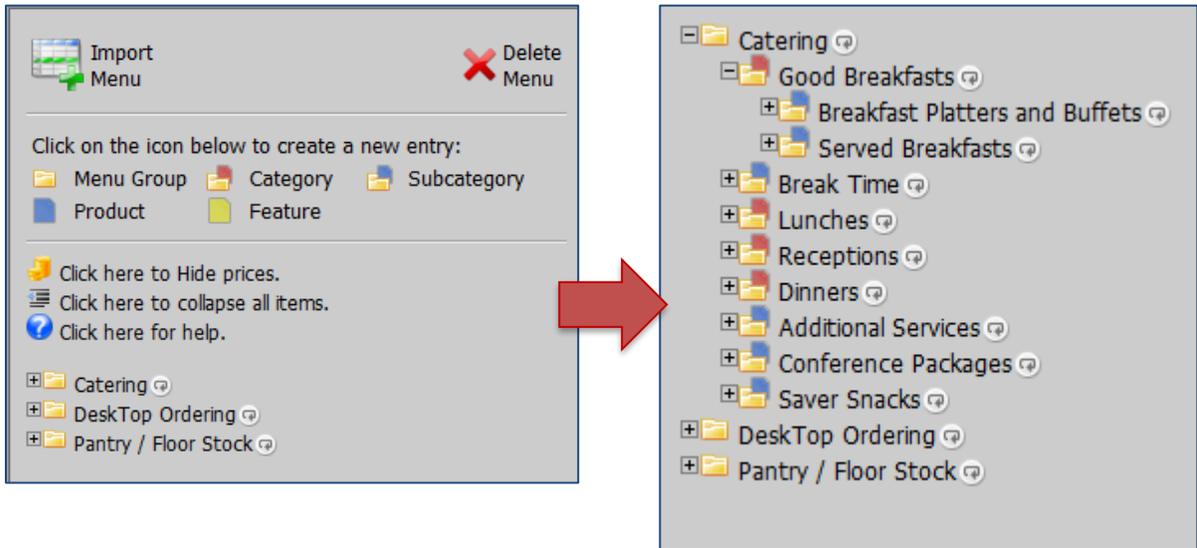
1. From the CaterTrax Administrative view, click on the **Config** icon.



2. Select the **Menu Setup** check box and then click **Menu Map**.



- Click the plus sign next to the menu group to expand the selection and continue to drill down to the seasonal menu being set.



- Select the **Start Date**.
- Select the **End Date**.

- Click **Update Record**.

| | Su | Mo | Tu | We | Th | Fr | Sa |
|--|----|----|----|----|----|----|----|
| | | | | | | | 1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | |

Higher Subcategory
Subcategories
Hide Category
Match customer
Sort Order

Start Date 02/22/2014

End Date