CONFIGURING THE PRINTER TO REACH YOUR CATERTRAX SITE

Initial setup of your printer queue should be completed with the assistance of CaterTrax Support. You will need to enter your site's URL into the printer's **Server Direct Print** settings to complete setup. To reach your **Server Direct Print** settings, follow these steps.

1. Open a web browser, type your printer's IP address into the address bar, and press enter.
2. Log into your printer using administrator credentials. Every printer is different, so you will need to reference your printer's manual and manufacturer's documentation for sign-in credentials.
3. Click on your printer's **TM-i Configuration** page. Every printer may be different, but most should reference a settings page with the name of "TM-i". This page will have your printer's web settings inside.
4. A new page may open up. On the new TM-i page, click **Server Direct Print** from the left navigation menu.
5. Change the **Server Direct Print** setting to **Enable**.
6. In one of the **Server** settings (usually **Server1**, **Server2**, or **Server3**), enter the URL provided to you by support. It should be similar to the following:
   https://yoursite.catertrax.com/printerapi/api/epson?token=numbers
7. Set the **Interval(s)** to **5**.
8. Set **URL Encode** to **Enable**.
9. Set **Name** to your printer's name that was notated from the previous section's steps.
10. Click **Status Notification** from the left navigation menu.
11. Change the **Status Notification** setting to **Enable**.

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12. In the **URL** setting, enter the URL provided to you by support. It should be similar to the following:

https://yoursite.catertrax.com/printerapi/api/epson?token=numbers

13. Set the **Interval(s)** to **5**.

14. Click **Apply and Restart**.

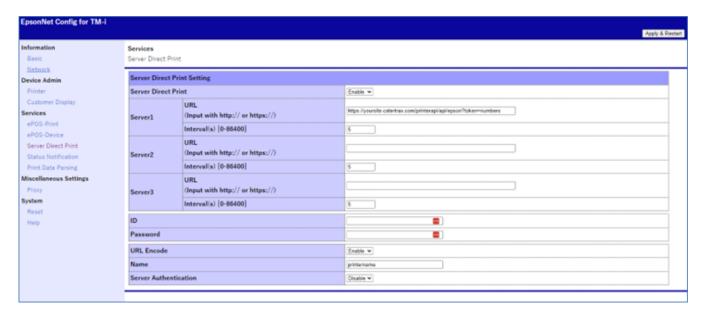15. Support will test your printer with you to make sure it has been properly configured.

Figure 1 - Example of a TM-T88VII TM-i settings page.